

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, October 24, 2016
5:00 pm
PMH Auditorium

AGENDA

PMHD MISSION: *Quality healthcare and compassionate service for families of the Imperial Valley*

- I. **CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
 - A. Roll Call
 - B. Approval of Agenda

- II. **CLOSED SESSION** – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (*time: 5:15 pm – 6:15 pm*)
 - A. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9
 1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District's position.
 - i. Compliance Issues
 - B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):
 1. Title: Chief Executive Officer
 - C. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)
 1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2016-01, consideration and discussion of possible initiation of the following:
 - i. Updating Certain District Strategic Planning Initiatives
 - D. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code Section 54956.9
 1. Description: Claim of Gloria Mendivil
 - E. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

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1. Predicated on the Board's approval of proposed Resolution 2016-06, (see item IX-M) consideration and discussion of possible initiation of the following:
 - a. Cooperative Efforts with other Entities in Imperial County

III. RECONVENE TO OPEN SESSION (*time: 6:15 – 6:35 pm*)

- A. Take Actions as Required on Closed Session Matters

IV. BOARD MEMBER COMMENTS

- V. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 6:35 pm – 6:50 pm*)

VI. OLD BUSINESS

- A. Information provided regarding “Managing Conflict of Interest” – Questions?

- VII. **CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon, separately. Recordings of the open session will be retained for 60 days and thereafter will be erased. (*time: 6:50 pm – 7:10 pm*)

- A. Approval of Minutes

1. 9/12/16 Personnel Committee Meeting
2. 9/19/16 Finance Committee Meeting
3. 9/26/16 Regular Board Meeting

- B. Authorize Agreement with PeriGen and QCPR for Perinatal Data System
Contract Value: \$606,471; Contract Term: Five (5) years; Budgeted: No; Budget Classification: License/Maintenance

- C. Authorize Renewal of Brocade Support
Contract Value: \$28,543.⁰⁴; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Maintenance

- D. Authorize Purchase of Comodo Antivirus to Replace Current Solution
Contract Value: \$42,500; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: License

- E. Authorize Renewal of JATA Compliant Documentation with Nuance Communications

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Contract Value: \$29,082.⁵⁰/year Contract Term: Two (2) years; Budgeted: yes; Budget Classification: Purchased Services

- F. Authorize Agreement with Vantage Point Logistics for Freight Management Services
Contract Value: \$30,000/year; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Purchased Services
- G. Authorize Renewal of Agreement with Negley, Ott and Associates
Contract Value: \$180/hr; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services
- H. Authorize Medical Directorship Agreement with Oscar A. Lopez, MD
Contract Value: \$25,200; Contract Term: Two (2) years; Budgeted: No; Budget Classification: Professional Fees
- I. Authorize Renewal of Professional Services Agreement with Oscar A. Lopez, MD
Contract Value: \$760,600/year; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Fees
- J. Authorize Agreement with SCA Pharmaceutical's Outsourcing Services for Compounding Products
Contract Value: not to exceed \$75,000/year; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Supplies
- K. Authorize Purchase and Replacement of a High Definition Colonoscope
Contract Value: \$39,211.²⁵; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
- L. Authorize Purchase and Replacement of a New Washer/Disinfecter
Contract Value: \$113,677.¹⁶; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
- M. September, 2016 Financial Report

VIII. MEDICAL STAFF REPORT – Kestutis Kuraitis, MD, PhD, Chief of Staff, will present for Board consideration, the following matters: *(time: 7:10 pm – 7:20 pm)*

- A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related recommendations.

IX. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS – The Board will consider and may take action on the following: *(time: 7:20 pm – 7:35 pm)*

- A. Hospital Policies
 1. Access to Facility
 2. Attendance: Absenteeism/Tardiness
 3. Code White – Hospital Evacuation Plan
 4. Direct Deposit
 5. Education Reimbursement Program
 6. Employment Verification
 7. End of Life Option Act Participation
 8. Health Insurance
 9. Influenza Vaccination Program

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10. Organizational Performance Improvement Plan
11. Paid Time Off (PTO) and Extended Sick Leave Hours
12. Recruitment and Retention Incentive Program
13. Timekeeping System/Time Sheet Completion

- B. Approval of HIPAA Security Risk Analysis Report
- C. Approval of August Compliance Report
- D. Presentation and Approval of Audited Financial Statements FYE June 30, 2016
- E. Board Education – “Hospital Reimbursement Trends – How We Get Paid” – *Roger Armstrong and Moss Adams*
- F. Authorize Holiday Bonus/Supplemental Pay Policy and Distribution of Holiday Supplemental Pay
- G. Authorize Rescheduling of December Board Meeting to Monday, December 19, 2016 at 5:00 pm
- H. Authorize Coverage Services Agreement for Wound Clinic with Baron and Baron Medical Corporation
Contract Value: to be determined on days covered; Contract Term: One (1) year; Budgeted: No; Budget Classification: Professional Services
- I. Authorize Medical Directorship Agreement with Mohammed M. Al-Jasim, MD
Contract Value: not to exceed \$25,000/yr; Contract Term: Two (2) years; Budgeted: No; Budget Classification: Professional Fees
- J. Authorize Lease Agreement for Mobile Interventional Radiology (IR) Room with Modular Devices, Inc.
Contract Value: \$540,000 Contract Term: 18 months; Budgeted: No; Budget Classification: Purchased Services
- K. Authorize First Amendment to Professional Services Agreement with M. Theresa C. Ramones, MD, Inc.
Contract Value: \$383,604; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- L. Authorize Assignment of Agreements with Natalia Babkina, MD to Hamid Zadeh, MD
Contract Value: N/A; Contract Term: N/A; Budgeted: N/A; Budget Classification: N/A
- M. Consider Adoption of Resolution 2016-06, A Resolution Designating as an Appropriate Matter for Discussion, Deliberation and Possible Action in Closed Session as Trade Secrets

X. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. (*time: 7:35 pm – 8:00 pm*)

- A. Management Report – Larry Lewis, CEO

1. Human Resources

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- a. Nursing Turnover Statistics
 - b. Worker's Compensation Scorecard – Robert Brown, CHRO
2. Marketing & Community Update
 - a. Activity Update
 - b. Health Authority
 - c. Comite Civico del Valle (CCV)
 3. Medical Staff
 - a. Data Collection/Surgery Committee – Steve
 4. Board
 - a. Authorize Renewal of Earthquake Insurance – *Smith Kandal*
 - b. Information only – Fiduciary Insurance
- B. Operations Report – Steve Campbell, COO
1. BETA Heart Opt In
 2. Surgery Committee Update

XI. ADJOURNMENT (*time: 8:00 pm*)