

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, November 27, 2018
2:00 pm
PMH Auditorium

AGENDA

PMHD MISSION: *Quality healthcare and compassionate service for families of the Imperial Valley*

- I. CALL TO ORDER** (*time: 2:00 pm – 2:15 pm*)
 - A. Roll Call
 - B. Approval of Agenda

- II. BOARD MEMBER COMMENTS**

- III. PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 2:15 pm – 2:30 pm*)

- IV. OLD BUSINESS**
 - A. Review and Approve Timekeeping System/Time Sheet Completion Policy
 - B. Status on Goals/Action Plans Based on Employee Survey Results

- V. CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon, separately. Recordings of the open session will be retained for 60 days and thereafter will be erased. (*time: 2:30 pm – 3:10 pm*)
 - A. Approval of Minutes
 - 1. 10/17/18 Supplemental Meeting
 - 2. 10/22/18 Regular Board Meeting
 - B. Update Reports:
 - 1. Women’s Auxiliary
 - 2. Funding Requests Committee
 - i. IVC Foundation – Dr. Victor Jaime Leadership Institute

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- ii. City of Calexico 2018 Holiday Celebration
- iii. Brawley American Citizens Club
- iv. Martin Luther King, Jr. Prayer Luncheon & Award Ceremony
- v. Area Agency on Aging – 14th Annual Senior Appreciation Day

- C. AB 1728 – Community Support Policy
- D. October 2018, Finance Report
- E. Worker's Comp Scorecard/Dashboard
- F. HR/Clinics Report
- G. Authorize Third Amendment to Master Agreement with Vituity (formerly CEP)
Contract Value: estimated \$15,000; Contract Term: as existing contract; Budgeted: No; Budget Classification: Meals
- H. Authorize Purchase of Alaris PC Units
Contract Value: \$91,494; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
- I. Authorize Service Agreement with Canon Medical for Canon i600 Unit
Contract Value: \$27,459.68; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- J. Authorize Service Agreement with Canon Medical for Toshiba A300 Unit
Contract Value: \$34,111.86; Contract Term: Four (4) years; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- K. Authorize Service Agreement with Canon Medical for Toshiba A500 Unit
Contract Value: \$47,600; Contract Term: Four (4) years; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- L. Authorize Purchase of Expression Patient Monitor
Contract Value: \$ 61,816.35; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
- M. Authorize Purchase of Ferrogard Wall Mount Assure Detection System from Philips
Contract Value: \$30,500; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
- N. Authorize Lease Agreement with Neopost for Metering Machine
Contract Value: \$31,500; Contract Term: Five (5) years; Budgeted: No; Budget Classification: Leases & Rentals
- O. Authorize Initial Study for PMHD Seismic Performance Standard 4D
Contract Value: \$33,000; Contract Term: six weeks; Budgeted: No; Budget Classification: Capital
- P. Authorize Change Order for Asbestos Removal and Continue Phase 2 of Calexico Clinic Expansion Project
Contract Value: \$86,857; Contract Term: 20 days; Budgeted: yes, within contingency; Budget Classification: Capital
- Q. Authorize Proposal from M & M Pump for Replacement of Soft Water Tank
Contract Value: \$10,819 w/10% contingency; Contract Term: completion 12/6/18; Budgeted: No; Budget Classification: Capital

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- R. Authorize Renewal of Lead Physician Advisor Services Agreement with Ramon Rodriguez, MD
Contract Value: \$60,000-\$65,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- S. Authorize Renewal of Earth Movement Insurance with Alliant Insurance Services, Inc.
Contract Value: \$213,053.20; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance
- T. Authorize Renewal of Coverage Services Agreement with Michael Bishop, D.O. for Coverage at the Wound Clinic
Contract Value: max. \$7,000; Contract Term: One (1) year; Budgeted: One (1) year; Budget Classification: Professional Fees
- U. Authorize Renewal of Coverage Services Agreement for the Calxico RHC with Balboa Nephrology Medical Group
Contract Value: \$16,800; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- V. Authorize Renewal of Billing Errors & Omissions Coverage with BETA Healthcare Group
Contract Value: \$53,198.57; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance
- W. Authorize Addendum to Healthcare Billing Agreement with Advanced Medical Billing
Contract Value: 8% of collections; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services
- X. Authorize Renewal of Professional Services Agreement with Price Fass & Co., LLC
Contract Value: \$51,000; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Purchased Services
- Y. Authorize Coverage Services Agreement with Patrick Wolcott, MD
Contract Value: \$60/patient, \$20 for Tech; Contract Term: Three (3) years; Budgeted: ; Budget Classification: Professional Fees
- VI. MEDICAL STAFF REPORT** – Kestutis Kuraitis, MD, PhD, Chief of Staff, will present for Board consideration, the following matters: *(time: 3:10 pm – 3:20 pm)*
- A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related recommendations.
- VII. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS** – The Board will consider and may take action on the following: *(time: 3:20 pm – 3:40 pm)*
- A. Hospital Policies
1. Chemical Materials and Waste Management Plan
 2. Compliance Training
 3. Development and Implementation of PHI
 4. District Wide Plan for the Provision of Patient Care
 5. Meal and Rest Periods

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6. OCR Compliance Reviews & Investigations
7. Overtime Pay Hours of Work
8. Public Records Request
9. Releasing PHI Under the Public Health Exception
10. Statement of Purpose and Scope of Privacy
11. Use and Disclosure of PHI after Patient Death
12. Uses and Disclosure of PHI to Family and Friends of Patients
13. Verification of External Requester

- B. Approval of November Compliance Report
- C. Approval of Rescheduling of December Board Meeting to December 17, 2018 at 3:00 pm
- D. FOR INFORMATION ONLY – Carestream PACS to Replace NovaRad PACS
Contract Value: approx. \$3,000 per month; Contract Term: Ten years; Budgeted: Yes; Budget Classification: Purchased Services
- E. Consider and Approve Resolution 2018-09: A Resolution Designating as an Appropriate Matter for Discussion, Deliberation and Possible Action in Closed Session as a Trade Secret Updating Certain District Strategic Planning Initiatives

VIII. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 3:40 pm – 4:00 pm)*

- A. Management Report – Larry Lewis, CEO
 1. Human resources
 - a. CORE Survey Goals Update
 2. Medical staff
 - a. Recruitment
 - b. Team Building - OB
 3. Quality
 - a. Throughput Committee Update (ED Operations)
 - b. Patient Satisfaction
 4. Marketing & community update
 5. Facilities projects update
 - a. Projects Update
 - b. Space Planning Meetings
 6. Board matters
 - a. 30 Years of Service Recognition
 - b. Education - Population Health

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B. Legal Counsel Report – Mr. Foote Orlando B. Foote, Esq.

1. All matters to be discussed in Closed Session

IX. WORKSHOP (time: 4:00 – 4:15 pm)

A. Objectives

- i. Community Relations – Meetings with Community Stakeholders
- ii. Community Health – Population Health Education

X. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (time: 4:15 pm – 4:45 pm)

A. QUALITY ASSURANCE – Safe Harbor: Health & Safety Code 32155 the Board will hear reports of a hospital medical audit committee relating to:

1. Quality Report

B. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code Section 54956.9

1. Description: Claim of Amelia Sherman
2. Description: Claim of Mary Jo Garewal

C. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Predicated on the Board's approval of proposed Resolution 2018-09, (see item VII-E), consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives
 - i. Department of Health Updates
 - ii. Quality Reporting
 - iii. Pace of Change
 - iv. Technology
 - v. Cardiac Cath Lab
 - vi. Pediatric Deductibles and Coinsurance Strategy
 - vii. Post-Acute Care Services
 - viii. Heffernan Relationship
 - ix. Service and Facilities Planning
 - x. Network Contracting

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):

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1. Title: Chief Executive Officer

E. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District's position.
 - a. Compliance Issues

XI. RECONVENE TO OPEN SESSION (*time: 4:45 – 5:00 pm*)

A. Take Actions as Required on Closed Session Matters

XII. ADJOURNMENT (*time: 5:00 pm*)