

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, December 17, 2018
3:00 pm
PMH Auditorium

AGENDA

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

- I. CALL TO ORDER** (*time: 3:00 pm – 3:15 pm*)
 - A. Roll Call
 - B. Swearing in of Elected Board Members
 - C. Election of Officers for the Board of Directors
 1. President
 2. Vice President
 3. Secretary
 4. Treasurer
 5. Assistant Secretary/Treasurer
 - D. Designation of Members to Committees
 1. Women's Auxiliary
 2. Medical Executive Committee
 3. LAFCo Representative
 4. Agenda Review Committee
 5. Ad Hoc Heffernan Committee
 6. Ad Hoc Funding Requests Committee
 7. Ad Hoc CEO Evaluation Committee
 8. Ad Hoc CPO Evaluation Committee
 - E. Approval of Agenda
- II. BOARD MEMBER COMMENTS**
- III. PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 3:15 pm – 3:30 pm*)
- IV. OLD BUSINESS**
 - A. Status on Goals/Action Plans Based on Employee Survey Results

SECTION

- V. CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon, separately. Recordings of the open session will be retained for 60 days and thereafter will be erased. *(time: 3:30 pm – 4:10 pm)*
- A. Approval of Minutes
 - 1. 11/27/18 Regular Board Meeting
 - B. Update Reports:
 - 1. Women’s Auxiliary
 - 2. Funding Requests Committee
 - a. Hidalgo Society, Inc.
 - C. AB 1728 – Community Support Policy
 - D. November 2018, Finance Report
 - E. November, 2018 HR/Clinics Report
 - F. Approval of HIPAA Security Risk Analysis Report 2018
 - G. Authorize Purchase of Laboratory-grade Counters/Work Bench
Contract Value: not to exceed \$30,000; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital
 - H. Authorize Agreement with Carestream Health, Inc. to Replace NovaRad PACS Solution
Contract Value: \$174,000/yr. plus ± \$2,500/mo.; Contract Term: Ten (10) years; Budgeted: Yes; Budget Classification: Purchased Services
 - I. Authorize Service Agreement with Hologic, Inc.
Contract Value: \$226,560; Contract Term: Four (4) years; Budgeted: Yes; Budget Classification: Repairs & Maintenance
 - J. Authorize Payment of Annual Membership Dues to District Hospital Leadership Forum
Contract Value: \$75,254; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Dues & Subscriptions
 - K. Authorize Payment of Annual Membership Dues to Hospital Association of San Diego & Imperial County and California Hospital Association
Contract Value: \$78,330; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Dues & Subscriptions
 - L. Authorize Payment of Annual Membership Dues to American Hospital Association
Contract Value: \$28,829; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Dues & Subscriptions

SECTION

- M. Authorize Change Order for Surgery Addition Project
Contract Value: \$238,935; Contract Term: 12-14 months; Budgeted: Yes; Budget Classification: Capital
- N. Authorize First Amendment to San Diego Blood Bank Service Agreement
Contract Value: \$532,937/yr + \$5,500/yr increase; Contract Term: Three (3) years; Budgeted: No; Budget Classification: Purchased Services
- O. Consideration and Approval of Resolution 2018-10; A Resolution Approving Appointments to the Board of Directors of the Public Facilities Corporation
- P. Authorize Medical Executive Committee Chairpersons Agreements Pending Legal Review
Contract Value: \$39,090; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- Q. Authorize Renewal of ZixOne and Zix Gateway Agreement
Contract Value: \$36,245; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- R. Authorize Renewal of Vascular Access Center Agreement with Balboa Nephrology Medical Group, Inc.
Contract Value: \$75,000 +\$58/wRVU; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- S. Authorize Purchase of Neopost Postage Metering Machine
Contract Value: \$25,405.¹⁰; Contract Term: Purchase/meter rental; Budgeted: No; Budget Classification: Capital/Repairs & Maintenance
- VI. MEDICAL STAFF REPORT** – Kestutis Kuraitis, MD, PhD, Chief of Staff, will present for Board consideration, the following matters: *(time: 4:10 pm – 4:20 pm)*
- A. Recommendations from the General Medical Staff for Slate of Officers
- VII. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS** – The Board will consider and may take action on the following: *(time: 4:20 pm – 4:40 pm)*
- A. Hospital Policies
1. Antimicrobial Stewardship Program
 2. Code Stroke – Emergency Department
 3. Computer Network and Email Usage
 4. Copy and Paste Functionality in Electronic Documentation
 5. Health Oversight Activities
 6. Media Policy
 7. Obstetrics Cash Discount Policy FY 2019
 8. Parking and Traffic Control
 9. Patient Engagement Through the Electronic Health Information Portal
 10. Patient Request for Electronic Copy of Health Information Record
 11. PCHC – Provision of Services
 12. Rural Health Center Documentation Guidelines
 13. Scribe and Physician Documentation Responsibilities

SECTION

14. Security of Medical Staff Office

B. Approval of December Compliance Report

VIII. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 4:40 pm – 5:00 pm)*

A. Management Report – Larry Lewis, CEO

1. Human resources
 - a) Score survey goals update
2. Medical staff
 - a) Recruitment
 - b) Team building - OB first
3. Quality
 - a) Throughput committee update
 - b) Patient satisfaction
4. Marketing & community update
5. Facilities projects update
 - a) Projects update
 - b) Space planning meetings
6. Board matters
 - a) Education - population Health - Deferred

B. Legal Counsel Report – Mr. Foote Orlando B. Foote, Esq.

1. All matters to be discussed in Closed Session

IX. WORKSHOP *(time: 5:00 – 5:15 pm)*

A. Objectives

1. Community Relations – Meetings with Community Stakeholders: Deferred to Next Month
2. Community Health – Population Health Education: Deferred to Next Month

X. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 5:15 pm – 5:45 pm)*

SECTION**A. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code Section 54956.9**

1. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9
 - a. Description: Medical Board Proceedings

B. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2018-09, consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives
 - i. Department of Health Updates
 - ii. Quality Reporting
 - iii. Pace of Change
 - iv. Technology
 - v. Cardiac Cath Lab
 - vi. Pediatric Deductibles and Coinsurance Strategy
 - vii. Post-Acute Care Services
 - viii. Heffernan Relationship
 - ix. Service and Facilities Planning
 - x. Network Contracting

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):

1. Title: Chief Executive Officer

XI. RECONVENE TO OPEN SESSION (*time: 5:45 – 6:00 pm*)

- A. Take Actions as Required on Closed Session Matters

XII. ADJOURNMENT (*time: 6:00 pm*)