

PIONEERS MEMORIAL HEALTHCARE DISTRICT  
207 West Legion Road, Brawley, CA 92227  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Monday, May 22, 2017  
5:00 pm  
PMH Auditorium

## **AGENDA**

***PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley***

- I. CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
  - A. Roll Call
  - B. Approval of Agenda
- II. BOARD MEMBER COMMENTS**
- III. OLD BUSINESS**
  - A. Ad Hoc Committee to Review ACHD Board recommendation to approve the Amended and Restated Association Bylaws
  - B. Information Regarding Job Descriptions/Evaluations/Training – Are they done on time?
  - C. Code Blue Policy
  - D. Compliance Officer Evaluation
  - E. Required Elements Policy – Can Roles be Set in Current Education System?
  - F. Requirement for RN or BSN – Is a regulatory requirement?
  - G. Flow of Patients/Safety Issues in ER – How is it currently being handled?
  - H. Revised PMHD By-Laws
- IV. PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 5:15 pm – 5:30 pm*)
- V. MEDICAL STAFF REPORT** – Kestutis Kuraitis, MD, PhD, Chief of Staff, will present for Board consideration, the following matters: (*time: 5:50 pm – 6:10 pm*)

SECTION

- A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related recommendations

**VI. REVIEW OF ITEMS FOR CONSIDERATION** – The Board will consider and may take action on the following: *(time: 6:10 pm – 6:35 pm)*

A. Approval of Minutes

- 1. 3/27/17 Regular Board Meeting - REVISED
- 2. 4/19/17 Supplemental Board Meeting
- 3. 4/24/17 Regular Board Meeting

B. Hospital Policies

- 1. Classification of Employees
- 2. Corrective Action Employee
- 3. District Credit Cards
- 4. Emergency Food Supply Disaster Response
- 5. False Claims Act and Whistleblower Protection
- 6. Family and Medical Leave
- 7. Fire Plan
- 8. Hepatitis A Vaccination Program
- 9. Hospital Emergency Lock Down
- 10. Job Postings
- 11. Joint Commission Lab Unannounced Survey Response Plan
- 12. Life Safety Management Plan
- 13. Medical Equipment Management Plan
- 14. Military Leave
- 15. Modified Duty Program – Industrial Injury
- 16. Monitoring Patients on Persistent Medications: Long-Term
- 17. Non-Retaliation
- 18. Patient and Visitor Relations
- 19. Patient's Right to Opt Out of Being Listed in Facility Directory
- 20. Per Diem Program
- 21. Pioneers Research Council
- 22. Privacy Manual
- 23. Reporting Time Pay
- 24. Safety Management Plan
- 25. Security Management Plan
- 26. Service Awards
- 27. Shift Differential
- 28. Termination of Inactive Per Diem Staff
- 29. Tetanus, Diphtheria, and Pertussis Vaccination Program
- 30. Use of Automobiles
- 31. Utilities System Management Plan

C. Approval of May Compliance Report

- D. Reschedule June Supplemental Board meeting to Monday, June 19<sup>th</sup> or Thursday, June 22<sup>nd</sup> due to Auditorium not being available.

SECTION

- E. Authorize Renewal of General Liability, Excess Liability and Auto Liability Insurance with BETA Healthcare Group  
Contract Value: \$1,317,521; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance
- F. Authorize Renewal of Hospital All Risk Program (HARRP) Insurance Coverage with Alliant Insurance Services, Inc.  
Contract Value: \$105,249.<sup>82</sup>; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance
- G. Authorize Renewal of Armada Cloud Maintenance Agreement  
Contract Value: \$75,533; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Maintenance
- H. Authorize Agreement with Imperial Valley Radiology Medical Group  
Contract Value: \$200,000; Contract Term: Two (2) years; Budgeted: No; Budget Classification: Professional Fees
- I. Authorize Renewal of Lead Clinical Documentation Services with Hamid T. Zadeh, MD  
Contract Value: \$24,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees

**VII. MANAGEMENT REPORTS** – The Board will receive the following information reports and may take action. (*time: 6:35 pm – 7:00 pm*)

A. Management Report – Larry Lewis, CEO

- 1. Human Resources
  - a. Worker's Comp Score Card – *Robert Brown, CHRO*
- 2. Medical staff
  - a. Hospitalist Contract
  - b. GI
  - c. Neurology
  - d. Pathology
  - e. Pulmonary Critical Care
- 3. Finance
  - a. Prime Project Update
  - b. Budget 2018
- 4. Quality
  - a. DNV Survey
  - b. Leapfrog
- 5. Marketing & community update
  - a. Activity Update
  - b. Calexico Town Hall

SECTION

6. Facilities projects update
  - a. Summary - Ryan
7. Legislative
  - a. AB 893

**VIII. CLOSED SESSION** – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (*time: 7:00 pm – 7:45 pm*)

A. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Description: Claim of Yolanda Aguilar

B. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Description: PDO Basic Information

C. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2017-01, consideration and discussion of possible initiation of the following:
  - a. Updating Certain District Strategic Planning Initiatives

D. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):

1. Title: Chief Executive Officer

E. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District's position.
  - a. Compliance Issues

**IX. RECONVENE TO OPEN SESSION** (*time: 7:45 – 8:00 pm*)

- A. Take Actions as Required on Closed Session Matters

**X. ADJOURNMENT** (*time: 8:00 pm*)