

PIONEERS MEMORIAL HEALTHCARE DISTRICT  
207 West Legion Road, Brawley, CA 92227  
**REGULAR MEETING OF THE BOARD OF DIRECTORS**

Tuesday, May 29, 2018  
5:00 pm  
PMH Auditorium

**AGENDA**

***PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley***

- I. CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
  - A. Roll Call
  - B. Approval of Agenda
  
- II. BOARD MEMBER COMMENTS**
  
- III. OLD BUSINESS**
  - A. PTO/FMLA Policy
  - B. Discussion Regarding Revision to PMHD Bylaws Pertaining to CEO Evaluation Committee
  
- IV. PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 5:15 pm – 5:30 pm*)
  
- V. MEDICAL STAFF REPORT** – Kestutis Kuraitis, MD, PhD, Chief of Staff, will present for Board consideration, the following matters: (*time: 5:30 pm – 5:50 pm*)
  - A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related recommendations
  
- VI. REVIEW OF ITEMS FOR CONSIDERATION** – The Board will consider and may take action on the following: (*time: 5:50 pm – 6:45 pm*)
  - A. Approval of Minutes
    - 1. 4/23/18 Regular Board Meeting

SECTION

## B. Hospital Policies

1. Animals Permitted in the Hospital
2. Car Seat Challenge
3. Child Care Disaster Plan
4. Claims Management
5. Earthquake Response Plan
6. Emergency Management Plan
7. Emergency Preparedness – House Supervisor’s Role
8. Eye Exam for Premature Infants
9. Guest Trays & Late Admission Meals
10. High Risk and Infant Follow-up
11. Infection Control Plan
12. Inpatient Visitation in the Intermediate NICU
13. Intermediate NICU Standards of Practice
14. Intra-Facility Transport of the Intermediate NICU Patient
15. Neonatal Endotracheal Intubation SOP
16. Neonatal Umbilical Vessels Catheterization SOP
17. PCHC Documentation Guidelines
18. PCHC Guidelines of Operation
19. PCHC Outpatient Centers Patient Flow
20. PCHC Program Review Committee
21. Release of Medical Information – General Policy Principles
22. Scribe and Physician Documentation Responsibilities
23. Shelter in Place Plan
24. Steam Sterilization of Surgical Instruments
25. Transportation and Storage of Surgical Instruments
26. Workplace Violence Prevention Plan

## C. Update Reports:

1. Women’s Auxiliary
2. Heffernan
3. Funding Requests Committee
4. CEO Evaluation
5. CPO Evaluation

## D. Approval of May Compliance Report

## E. Review and Possible Approval of Operating and Capital Budgets for Fiscal Year ending June 30, 2019

## F. Discussion regarding Board Self-Evaluation Results

## G. Request for Support by Imperial Valley Cancer Support Center NOTE - Item referred to ad hoc committee for recommendation

## H. Request for a Memorandum of Agreement for 2018-2019 with Cancer Resource Center of the Desert NOTE - Item referred to ad hoc committee for recommendation

SECTION

- I. Authorize Telephonic On-Call Agreement with Christopher Lai, MD  
Contract Value: Approx \$42,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- J. Authorize Renewal of Professional Services Agreement with Susan Hahm, MD  
Contract Value: approx. \$128,000; Contract Term: Two (2) years; Budgeted: Yes; Budget Classification: Professional Fees
- K. Authorize Subordination Agreement for Admani Property Lease – 565 Main Street  
Contract Value: N/A; Contract Term: Commercial Transaction; Budgeted: N/A; Budget Classification: N/A

**VII. MANAGEMENT REPORTS** – The Board will receive the following information reports and may take action. (*time: 6:45 pm – 7:30 pm*)

- A. Management Report – Larry Lewis, CEO
  - 1. Human resources
    - a. Follow up Action Plan
  - 2. Medical staff
    - a. Recruitment and Locums
      - 1) GI
      - 2) Urology
      - 3) Ortho
      - 4) Interventional Cardiology
      - 5) Neurology
      - 6) Pulmonary Critical Care
      - 7) Pediatrics
    - b. PA's – Stanford Program Update
  - 3. Quality
    - a. Star Report
    - b. Health Authority Asthma Linkages
    - c. Patient Throughput Committee
  - 4. Marketing & community update
    - a. Activity Update
  - 5. Facilities projects update
    - a. Projects Update
- B. Legal Counsel Report – Mr. Foote Orlando B. Foote, Esq.
  - 1. All matters to be discussed in Closed Session.

SECTION

- VIII. CLOSED SESSION** – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (*time: 7:30 pm – 7:55 pm*)
- A. **QUALITY ASSURANCE** – Safe Harbor: Health & Safety Code 32155 the Board will hear reports of a hospital medical audit committee relating to:
1. Quality Report/Scorecard
- B. **PENDING OR THREATENED LITIGATION** – Safe Harbor: Subdivision (b) of Government Code §54956.9
1. Description: Claim of Nelson Baxley
  2. Description: Claim of Glenna Barrett
- C. **CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS** – Safe Harbor: Health and Safety Code §32106, subparagraph (b)
1. Based on the Board’s prior findings regarding Trade Secret classification, as contained in Resolution 2018-01, consideration and discussion of possible initiation of the following:
    - a. Updating Certain District Strategic Planning Initiatives
- D. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION:** Government Code Section 54957 (b)(1):
1. Title: Chief Executive Officer
- E. **PENDING OR THREATENED LITIGATION** – Safe Harbor: Subdivision (b) of Government Code §54956.9
1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District’s position.
    - a. Compliance Issues
- IX. RECONVENE TO OPEN SESSION** (*time: 7:55 pm – 8:00 pm*)
- A. Take Actions as Required on Closed Session Matters
- X. ADJOURNMENT** (*time: 8:00 pm*)