

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, April 28, 2020
5:00 pm

AGENDA

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 48 hours prior to the meeting

Due to the Coronavirus (COVID-19) public health emergency, Pioneers Memorial Healthcare District has made several changes to the Board of Directors meetings to protect the public's health and prevent the spread of the disease. Governor Newsom issued an executive order to stay at home, in person participation at Board meetings will not be allowed at this time. You may participate in the meetings by posing your questions ahead of time but no later than end of day Monday, 4/27/2020; you may submit your questions to compliance@pmhd.org. The public is strongly encouraged to watch the live stream online through the following website: <https://pmhd.org/board-of-directors/>. The current meeting stream is located at the lower right hand side of the web page.

- I. **CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
 - A. Roll Call
 - B. Approval of Agenda

- II. **BOARD MEMBER COMMENTS**

- III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 5:15 pm – 5:30 pm*)

- IV. **CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon, separately. Recordings of the open session will be retained for 60 days and thereafter will be erased. (*time: 5:30 pm – 6:00 pm*)
 - A. Approval of Minutes
 1. 3/18/2020 Supplemental Board Meeting
 2. 3/24/2020 Regular Board Meeting

SECTION

- B. Authorize Renewal of Quadramed QCPR and Affinity Maintenance Agreement
Contract Value: \$764,197.⁹¹; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- C. Authorize Engagement Letter with Horton, Knox, Carter & Foote for Litigation Services
Contract Value: depends on work done; Contract Term: Until matter is resolved; Budgeted: No; Budget Classification: Professional Fees
- D. Authorize Amended 10-year Lease Agreement with Admani Family Trust
Contract Value: \$12,354/mo.; Contract Term: 10 years; Budgeted: Yes; Budget Classification: Leases & Rentals
- E. Authorize Retainer and Engagement Agreement with Law Office of Campbell Cooke
Contract Value: based on position; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Fees
- F. Authorize Supplemental Staffing Services Agreement with SpringBoard
Contract Value: depends on position; Contract Term: One (1) year; Budgeted: unknown; Budget Classification: Purchased Services
- G. Authorize Agreement with Consumer Reporting Compliance Associates
Contract Value: \$46/background check; Contract Term: Per Report basis; Budgeted: Yes; Budget Classification: Purchased Services
- H. Authorize Renewal of Agreement with Optum for Managed Transplant Program
Contract Value: approx. \$66,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Employee Benefits
- I. Authorize Renewal of Consulting Services Agreement with Gallagher
Contract Value: \$100,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services
- J. Authorize Renewal of Agreement with Steve Clark & Associates for Medi-Cal Disproportionate Share Consulting Services
Contract Value: \$38,600; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Purchased Services
- K. Authorize COVID-19 Emergency Response Grants Funding Agreement with Imperial County Local Health Authority Commission
Contract Value: \$300,000; Contract Term: Project based; Budgeted: N/A; Budget Classification: Other Revenue
- L. Authorize Order and Statement of Work for Clinical Documentation Improvement Services with Nuance Communications, Inc.
Contract Value: \$162,097; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Purchased Services
- M. Authorize Statements of Work for Retroactive Recalculation Services with Moss Adams, LLP
Contract Value: 20% commission and \$13,500 work fee; Contract Term: Project completion; Budgeted: No; Budget Classification: Other Revenue
- N. Authorize Revision of Authorized Signer for District's Bank Accounts

SECTION

- O. Authorize Emergency Medical Care On-Call Coverage Agreement with Saima Khan, MD
Contract Value: \$450/day; Contract Term: 15 months; Budgeted: Yes; Budget Classification: Professional Fees

V. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS – The Board will consider and may take action on the following: *(time: 6:00 pm – 6:45 pm)*

A. Hospital Policies

1. Child Care Disaster Plan
2. Emergency Operations Plan
3. Emergency Preparedness – House Supervisor’s Role
4. Law Enforcement Requested Blood Draws
5. Standardized Procedure for Registered Nurses: Administration of Prescription Medications and Other Routine Orders - SART

B. Update Reports

1. Women’s Auxiliary
2. LAFCO
3. Heffernan
4. Funding Requests Committee

C. Review and Approve Process for Receipt of Donations through the PMH Foundation

D. Annual Review of Community Support Policy

E. March 2020, Finance Report

F. Safety Coaches Update

G. Consider Adoption of Resolution 2020-02, A Resolution of the Board of Directors of the Pioneers Memorial Healthcare District Practitioner Credentialing During the Course of the COVID-19 National Emergency

H. PMHD Broker of Record Analysis and Possible Approval

VI. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 6:45 pm – 7:15 pm)*

A. Management Report – Larry Lewis, CEO

1. Human resources
2. Medical staff
3. Quality
4. Finance

SECTION

5. Marketing & community update

6. Facilities projects update

7. Board matters

B. Legal Counsel Report – Sally Nguyen

1. All matters to be discussed in Closed Session

VII. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 7:15 pm – 7:50 pm)*

A. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):

1. Title: Chief Executive Officer

C. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District's position.
 - a. Compliance Issues

VIII. RECONVENE TO OPEN SESSION *(time: 7:50 – 8:00 pm)*

A. Take Actions as Required on Closed Session Matters

IX. ADJOURNMENT *(time: 8:00 pm)*