

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Tuesday, August 25, 2020
PMH Auditorium
5:00 pm

AGENDA

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 48 hours prior to the meeting

Social Distancing will be practiced during the meeting. Any member of the public wishing to attend will have to present at the screening station by the Emergency Room entry. Once screened, they will be provided with a sticker that they must wear for the duration of their visit to PMHD; public must also wear a mask at all times. If any member of the public wishes to email questions, instead of attending, they can be submitted to compliance@pmhd.org by end of day on 8/24/2020. Questions will be read to the Board and answered at time of meeting. Any questions received via email will also receive a response via email.

- I. **CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
 - A. Roll Call
 - B. Approval of Agenda
- II. **BOARD MEMBER COMMENTS**
- III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 5:15 pm – 5:30 pm*)
- IV. **OLD BUSINESS** (*time: 5:30 pm – 5:40 pm*)
 - A. Update regarding parking
- V. **MEDICAL STAFF REPORT** – Shahrouz Tahvilian, MD, Chief of Staff, will present for Board consideration, the following matters: (*time: 5:40 pm – 6:00 pm*)
 - A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related

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recommendations

VI. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS – The Board will consider and may take action on the following: *(time: 6:00 pm – 6:45 pm)*

A. Hospital Policies

1. Access Control (Technical Safeguard)
2. Code Black: Bomb Threat
3. Communications and Media Relations
4. Emergency Preparedness Exercise and Evaluation Program
5. Evaluation (Administrative Safeguard)
6. Hospital Full Charity Care, Discounted Charity Care, High Medical Cost Charity Care, and Prompt pay Discount for Non-Charity Care
7. Information Access Management (Administrative Safeguard)
8. Marketing and Fundraising: Uses & Disclosures
9. Organizational Chart
10. Paid Time Off
11. Personal Leave of Absence
12. Security Awareness and Training (Administrative Safeguard)
13. Security Incident Procedures (Administrative Safeguard)
14. Smoke Free Campus
15. Supplemental Medical Leave Policy
16. Timekeeping System
17. Workforce Security (Administrative Safeguard)
18. Workstation Security (Physical Safeguard)

B. Update Reports

1. Women's Auxiliary
2. LAFCO
3. Heffernan
4. Funding Requests Committee
5. CEO Evaluation

C. Authorize Renewal of Professional Services Agreement with Veronica Yee, MD

Contract Value: \$80,000/yr.; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Fees

D. Authorize Amendment to Emergency Medical Care On-Call Agreement with James Barnes, MD

Contract Value: approx. \$10,000 additional cost; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees

E. Authorize Board Recognition Thank you for PMHD Employees

Contract Value: approx. \$408,000; Contract Term: One time; Budgeted: Yes; Budget Classification: Salary Expense

VII. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 6:45 pm – 7:30 pm)*

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- A. Management Report – Larry Lewis, CEO
 - 1. Human resources
 - 2. Medical staff
 - 3. Quality
 - 4. Finance
 - 5. Marketing & community update
 - 6. Facilities projects update
 - 7. Board matters
- B. Legal Counsel Report – Sally Nguyen
 - 1. All matters to be discussed in Closed Session

VIII. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 7:30 pm – 7:50 pm)*

- A. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9
 - 1. Claim of Kaufman v. PMHD
- B. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)
 - 1. Based on the Board’s prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives
- C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):
 - 1. Title: Chief Executive Officer
- D. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9
 - 1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District’s position.
 - a. Compliance Issues

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IX. RECONVENE TO OPEN SESSION (*time: 7:50 – 8:00 pm*)

A. Take Actions as Required on Closed Session Matters

X. ADJOURNMENT (*time: 8:00 pm*)