

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Wednesday, December 16, 2020
WebEx
5:00 pm

AGENDA

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

Due to the continued Coronavirus (COVID-19) public health emergency, Pioneers Memorial Healthcare District will resume the streaming of the Board of Directors meetings to protect the public's health and prevent the spread of the disease. You may participate in the meetings by posing your questions ahead of time but no later than **end of day Monday, 12/14/2020**; you may submit your questions to compliance@pmhd.org. The public is strongly encouraged to watch the live stream online through the following website: <https://pmhd.org/board-of-directors/>. The current meeting stream is located at the lower right-hand side of the web page.

- I. CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)
- A. Roll Call
 - B. Swearing in of Elected Board Members
 - C. Election of Officers for the Board of Directors
 - 1. President
 - 2. Vice President
 - 3. Secretary
 - 4. Treasurer
 - 5. Assistant Secretary/Treasurer
 - D. Designation of Members to Committees
 - 1. Women's Auxiliary
 - 2. Medical Executive Committee
 - 3. LAFCo Representative
 - 4. Agenda Review Committee
 - 5. Ad Hoc Heffernan Committee
 - 6. Ad Hoc Funding Requests Committee
 - 7. Ad Hoc CEO Evaluation Committee
 - 8. Ad Hoc General Counsel Evaluation Committee
 - 9. Ad Hoc CPO Evaluation Committee
 - E. Approval of Agenda
- II. BOARD MEMBER COMMENTS**

SECTION

- III. PUBLIC COMMENTS** – Due to the continued Coronavirus (COVID-19) public health emergency, Pioneers Memorial Healthcare District will resume the streaming of the Board of Directors meetings to protect the public’s health and prevent the spread of the disease. You may participate in the meetings by posing your questions ahead of time but no later than end of day Monday, 12/14/2020; you may submit your questions to compliance@pmhd.org. The public is strongly encouraged to watch the live stream online through the following website: <https://pmhd.org/board-of-directors/>. The current meeting stream is located at the lower right-hand side of the web page. (*time: 5:15 pm – 5:30 pm*)
- IV. OLD BUSINESS** (*time: 5:30 pm – 5:40 pm*)
- V. CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered and acted upon, separately. (*time: 5:40 pm – 6:10 pm*)
- A. Approval of Minutes
1. 11/18/2020 Supplemental Board Meeting
 2. 11/24/2020 Regular Board Meeting
- B. Authorize Renewal of Earth Movement Insurance with Alliant Insurance Services, Inc.
Contract Value: \$321,298.⁹⁸; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance
- C. Authorize Professional Services Agreement with Jason J. Chiu, MD., Inc.
Contract Value: \$13,465; Contract Term: One (1) year; Budgeted: No; Budget Classification: Professional Fees
- D. Authorize Professional Services Agreement with Susan J. Hahm, MD
Contract Value: approx. \$160,000; Contract Term: Two (2) years; Budgeted: Yes; Budget Classification: Professional Fees
- E. Authorize Addendum 2 to the Health Care Billing Agreement with Advanced Medical Billing Solutions, Inc.
Contract Value: 8% of amounts collected; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services
- F. Authorize Addendum 3 to the Lead Physician Advisor Services Agreement with Ramon Rodriguez, MD
Contract Value: Approx. \$75,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- G. Authorize Renewal of Equipment Repair Coverage Agreement with BETA + Equipment and Support Technology
Contract Value: \$139,572; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- H. Authorize Purchase of Two Hematology Analyzers

SECTION

Contract Value: not to exceed \$160,000; Contract Term: N/A; Budgeted: Yes; Budget Classification: Capital

VI. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS – The Board will consider and may take action on the following: *(time: 6:10 pm – 6:45 pm)*

A. Hospital Policies

1. Accounts Payable
2. Check Request
3. District Wide Plan for the Provision of Patient Care
4. Hospital Emergency Lock Down
5. Intra-Facility Transport of the Intermediate NICU Patient
6. Military Leave
7. Neonatal Resuscitation: SOP
8. Overtime Pay: Hours of Work
9. Surrogacy: Identification and Release of Infant(s)
10. Water Contingency Plan

B. Review and Approval of COVID IHR/Staffing Crisis Program Policy

C. Funding Requests

1. Brawley American Citizens Club
2. Imperial Valley Cancer Support Center

D. November 2020, Finance Report

E. Worker's Comp Scorecard Update

F. Information Only – District Hospital Leadership Forum Dues

G. Information Only – California Hospital Association/California Association of Hospitals and Health Systems Dues

H. Updates

1. Employee Vaccination Plan
2. Employee Testing Plan
3. Latest Surge Plan

VII. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 6:45 pm – 7:30 pm)*

A. Management Report – Larry Lewis, CEO

1. Human resources
2. Medical staff
3. Quality

SECTION

4. Finance
5. Marketing & community update
6. Facilities projects update
7. Board matters

B. Legal Counsel Report – Sally Nguyen

1. All matters to be discussed in Closed Session

VIII. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 7:30 pm – 7:50 pm)*

A. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board’s prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION: Government Code Section 54957 (b)(1):

1. Title: Chief Executive Officer

C. PENDING OR THREATENED LITIGATION – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District’s position.
 - a. Compliance Issues

IX. RECONVENE TO OPEN SESSION *(time: 7:50pm – 8:00 pm)*

A. Take Actions as Required on Closed Session Matters

X. ADJOURNMENT *(time: 8:00 pm)*