

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
SUPPLEMENTAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, September 21, 2022
5:00 pm
PMH Auditorium

Minutes

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 48 hours prior to the meeting

I. **CALL TO ORDER** (time: 5:00 pm – 5:15 pm)

President Aguirre called the meeting to order at 5:00 pm in the PMH Auditorium

A. Roll Call

BOARD MEMBERS:

Nick Aguirre, President
Katy Santillan, Vice President, telephonically
Linda Rubin, Secretary
Lorenzo Suarez, Treasurer
Maria Aguilera, Asst. Secretary/Treasurer

STAFF:

Larry Lewis, CEO
Carly Loper, CFO
Kristi Gillespie, CNO
Sally Nguyen, General Counsel

GUESTS:

Carly Zamora, Chief of Clinics
Jorge Reyes, HR Director

B. Approval of Agenda

A motion was made to approve the agenda by Director Aguilera, seconded by Director Suarez. **The motion was unanimously carried.**

II. **BOARD MEMBER COMMENTS**

Director Aguilera thanked everyone in attendance and advised that the PMH Foundation Gala will be on October 20th.

Director Rubin mentioned that she received a phone call from someone expressing concern that the hospital is not meeting nurse ratios. She understands that there is a shortage of nurses. She was wondering how much of a shortage is it. Ms. Gillespie reported that PMH is experiencing a shortage of nurses just like the rest of the nation. There have been some days, like today, that procedures have had to be delayed due to lack of staff.

Director Aguirre stated that IVC has a new nursing building, and they will be training a new set of nursing students. Also, he attended ACHD conference, and the majority of the talk centered around motivational speakers. He found out that the majority of the Medi-

SECTION

Cal's funding is going to the CalAIM programs – housing, homelessness and mental health initiatives. Director Santillan noted that each Board member may want to reach out to their assemblymember and/or representative at the State level to advocate for the hospital.

- III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. *(time: 5:15 pm – 5:30 pm)*

There were no comments.

- IV. **OLD BUSINESS** *(time: 5:30 pm – 5:45 pm)*

There were no comments.

- V. **REVIEW OF OTHER ITEMS FOR CONSIDERATION** – The Board will consider and may take action on the following: *(time: 5:45 pm – 6:30 pm)*

A. August 2022 Finance Report

Ms. Loper reported that the average daily census for the month of August was 38. The average daily census for the year is 50. This translates to a lower revenue, while expenses remain high. Operating expenses for the month were below budget by \$200,000. There was a \$2.3 million loss for the month of August. In September of last year, the similar \$2.4 million loss was experienced. Then the loss decreased in October and then there was a profit in November. It is hoped that the same trend occurs this year. Cash decreased to 40.6 days. Ms. Loper informed the Board that she will be bringing a CHFFA loan next month for their consideration. She advised that when developing the budget for this year, she did not increase any of the revenue numbers and maintained a conservative approach. All of the cost-saving initiatives that were discussed in the last couple of months were included in the budget. Staff will continue to look for more cost savings. Ms. Loper stated that there was a mistake in the budget having to do with the number of GI scopes; that has since been corrected. Director Rubin asked if there is any interest on the CHFFA loan. Ms. Loper noted that there is no interest, and this is to cover for the delay of the supplemental payments that the State was to send to Pioneers. The amount of the loan depends on how many hospitals apply to the program.

B. Human Resources Report

Mr. Reyes reported that there were 12 new hires for the month of August. It was requested at the last Board meeting that he provide information about the number of employees at Imperial Heights. He noted that they have 122 employees; majority of those employees are CNA's and LVN's. The majority of their staff have been vaccinated or have completed the declination form. Most of their employees have gone through the PMHD hiring process and HR is working with any new hires to onboard them. The District will begin the performance evaluation process with all employees and the

SECTION

evaluation forms have been distributed to all managers.

C. 2022 Local Agency Biennial Review of Conflict-of-Interest Code and Policy

Compliance Officer advised that the District is required to review the Conflict-of-Interest code and policy on a biennial basis. The only revision made to the code was to include that the forms are filed with the County's Registrar of Voters office.

A motion was made to approve items A, B & C by Director Aguilera, seconded by Director Rubin. **The motion was unanimously carried.**

VI. **CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon, separately. *(time: 6:30 pm – 7:30 pm)*

A. Approval of Minutes

1. 8/17/22 Supplemental Meeting
2. 8/23/22 Regular Meeting

A motion was made to approve the minutes by Director Rubin, seconded by Director Santillan. **The motion was unanimously carried.**

B. Hospital Policies

1. Emergency Preparedness Exercise and Evaluation Program
2. Emergency Preparedness Plan, PMHD Off Site Locations
3. Fire Plan
4. Hospital Search & Seizure
5. Smoke Free Campus

Director Rubin asked how the Smoke Free Campus program is going. Mr. Lewis noted that thus far it is fine and there have been no complaints. A motion was made to approve the hospital policies by Director Suarez, seconded by Director Aguilera. **The motion was unanimously carried.**

C. Authorize Purchase of Three Adult Ventilators from Covidien Sales, LLC

Contract Value: \$103,800; Contract Term: Purchase; Budgeted: Yes; Budget Classification: Capital/Equipment

D. Authorize Amendment to 401a Retirement Eligibility Change for Employee Matching

Contract Value: PMHD match employee contribution; Contract Term: Life of Retirement program; Budgeted: Yes; Budget Classification: Employee Benefits

E. Authorize 2022 PMHD Merit Increase

Contract Value: estimated \$1.348,000; Contract Term: One time; Budgeted: Yes; Budget Classification: Salaries & Wages

F. Authorize Medical Directorship Agreement for the IVC Student Health Center with George Fareed, MD

Contract Value: \$12,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees

G. Authorize Addendum 1 to Coverage Services Agreement for Urology Services with Jaganmohan Vemulapalli, MD, Inc.

Contract Value: based on need; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees

SECTION

- H. Authorize Professional Services Agreement for Wound Care Services with George Fareed, MD
Contract Value: based on need; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Services
- I. Authorize Professional Services Agreement for Wound Care Services with Susan J. Hahm, MD
Contract Value: based on need; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Fees

A motion was made to approve items C through I by Director Santillan, seconded by Director Suarez. **The motion was unanimously carried.**

VII. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (*time: 7:30 pm – 7:50 pm*)

A. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives


VIII. RECONVENE TO OPEN SESSION (*time: 7:50 – 8:00 pm*)

A. Take Actions as Required on Closed Session Matters


There were no reportable actions taken in closed session.

IX. ADJOURNMENT (*time: 8: 00 pm*)

The meeting was adjourned to the next regular meeting.



Clerk of the Board


Board Secretary