

PIONEERS MEMORIAL HEALTHCARE DISTRICT  
207 West Legion Road, Brawley, CA 92227  
**SUPPLEMENTAL MEETING OF THE BOARD OF DIRECTORS**

Wednesday, November 16, 2022  
5:00 pm  
PMH Auditorium

## Minutes

**PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley**

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 48 hours prior to the meeting

### I. **CALL TO ORDER** (*time: 5:00 pm – 5:15 pm*)

President Aguirre called the meeting to order at 5:00 pm in the PMH Auditorium.

#### A. Roll Call

**BOARD MEMBERS:**

Nick Aguirre, President  
Katy Santillan, Vice President  
Linda Rubin, Secretary  
Lorenzo Suarez, Treasurer  
Maria Aguilera, Asst. Secretary/Treasurer

**STAFF:**

Carly Loper, CFO  
Kristi Gillespie, CNO  
Sally Nguyen, General Counsel

**GUESTS:**

Carly Zamora, Chief of Clinics  
Carol Bojorquez, Director of Quality

#### B. Approval of Agenda

A motion was made to approve the agenda by Director Rubin, seconded by Director Santillan. **The motion was unanimously carried.**

### II. **BOARD MEMBER COMMENTS**

**There were no comments.**

### III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (*time: 5:15 pm – 5:30 pm*)

A member of the public asked if anything formally had been heard from El Centro by the Board. It was noted by the Clerk of the Board that as of today, no formal communication has been received by the City of El Centro or El Centro Regional.

SECTION**IV. OLD BUSINESS** (*time: 5:30 pm – 5:45 pm*)

There was no old business.

**V. REVIEW OF OTHER ITEMS FOR CONSIDERATION** – The Board will consider and may take action on the following: (*time: 5:45 pm – 6:30 pm*)**A. October 2022 Finance Report**

Ms. Loper reported that the average daily census in October was at 34, which was lower than September. Expenses increased from September to October. This resulted in a loss to the bottom line of \$2.2 million. There was a small increase in salaries, but there was a tangible increase in nursing registry costs. There was an increase in professional fees and purchased services. Several of the purchased services agreements have been terminated and there will be more contracts reviewed along the way. The current loss brings the year-to-date loss to \$7.7 million for the first four months of this fiscal year. Days cash on hand is at 27. Ms. Loper advised that the application for a CHAFFA loan in the amount of \$3.7 million was submitted since the State decided to push back the issuing of payments until June of 2023. The funds from the loan are expected to be received by the end of December or early January. FEMA review of application is still in process and should see some of the funds next month. A new supplemental payment program was approved last week; it is slated to begin in January 2023. Ms. Loper mentioned that the census has been running high in the last few weeks, in the 50's. Warbird will be sending their 340B consultant in the last week of November to review the 340B program at Pioneers. Ms. Loper provided the Board with a heads up; the earthquake insurance is coming up for renewal and the rates are said to be going up by 40%. Director Santillan asked if the District is violating Title 22 since we are having difficulty finding new nurses. Ms. Gillespie advised that there are staffing shortages for the volumes that are being seen in the ER. However, the staffing ratio applies for those that are in a bed and those ratios are being met. CDPH was here at the hospital, about a few weeks ago, to investigate the shortage in staffing in the ER as a claim was filed with them. After their review, they deemed that we are doing everything humanly possible to recruit and there was no finding. However, work will continue in recruitment and retention. Ms. Loper noted that the ED documentation education had been done and the consultant did a review last week. While there were some gains in revenue, it was not as high as anticipated, so they will go back and re-educate to hit the projected numbers, Director Santillan requested a breakdown on the Calexico volumes by provider. Ms. Zamora reported that several clinics are under review to see if they are profitable or experiencing a continual loss.

**B. Human Resources Report**

Ms. Gillespie reported that Mr. Reyes is attending a recruiting event in Yuma, AZ. However, he did provide his report in the packet if the Board had any questions. Director Santillan asked Ms. Gillespie to let Mr. Reyes know that she would like to know where the RN's that are being recruited are from. Ms. Gillespie will let Mr. Reyes know. Director Santillan noted that IVC stopped accepting students from San Diego. Ms. Gillespie

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confirmed that is what was reported to her. Director Rubin stated that the nursing program usually has ten students enrolled, but next year they will expand it to 30 students.

A motion was made to approve the finance and HR reports by Director Rubin, seconded by Director Santillan. **The motion was unanimously carried.**

**VI. CONSENT AGENDA** – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon, separately. *(time: 6:30 pm – 7:30 pm)*

- A. Approval of Minutes
1. 10/14/22 Special Meeting
  2. 10/19/22 Supplemental Meeting
  3. 10/25/22 Regular Meeting

A motion was made to approve the minutes by Director Rubin, seconded by Director Suarez. **The motion was unanimously carried.**

- B. Consider and Approve scheduling of Regular Board meeting for Wednesday, December 14, 2022, at 5:00 pm
- C. Authorize Disposition of Surplus iPads due to Outdated Technology
- D. Authorize Sexual Assault Forensic Examination Service Agreement with Centinela State Prison  
Contract Value: depends on volume; Contract Term: Two (2) years; Budgeted: N/A; Budget Classification: Revenue
- E. Authorize Renewal of Lease for Suite 300 & 400 at 197 West Legion Road with Ehman Family Trust  
Contract Value: \$238,702.<sup>68</sup>; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Leases & Rentals
- F. Authorize Business Agreement and Sales Order for Electronic Medical Record with Cerner Corporation  
Contract Value: \$20,205,681; Contract Term: Ten (10) years; Budgeted: Yes; Budget Classification: License/Purchase Service/Maintenance
- G. Authorize Amendment No. 7 to Software License, Equipment & Services Agreement with API Healthcare Corporation  
Contract Value: estimated \$150,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Repairs & Maintenance
- H. Authorize Addendum 3 to Task Order No. 2019-01 with Xtend Healthcare, LLC  
Contract Value: \$26,000 estimated; Contract Term: Four-month term; Budgeted: No; Budget Classification: Purchased Services
- I. Authorize Professional Services Agreement with Benjamin Tehrani, DPM  
Contract Value: approx. \$70,000/yr; Contract Term: Three (3) years; Budgeted: Yes; Budget Classification: Professional Fees
- J. Authorize Professional Services Agreement with Sayed Monis, MD  
Contract Value: approx. \$50,000/yr; Contract Term: Three (3) years; Budgeted: Yes; Budget

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Classification: Professional Fees

- K. Authorize Professional Services Agreement with Mehboob Ghulam, D.O.  
 Contract Value: \$25,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification:  
 Professional Fees

ITEM F – Greg, from Cerner, gave a brief overview of the agreement. Cerner provides an electronic medical record to hospitals. This would be used by both inpatient and outpatient clinical teams. This will be a single platform rather than the various applications that the District currently has in place. Director Aguirre asked if Cerner would interface with physician offices. It was advised that it would. There will be an implementation period and then go live. The system is a secure system with various redundancies to protect patient data. Mr. Sorensen mentioned that he wanted to clarify the reason why a recommendation is being made to move forward with this multi-million dollar project. There is a small payment that must be made to initiate this project. Then nothing is paid until the end of the implementation period, which is 18 months. This project can add so much value to the organization in revenue, data collection and reduce costs. One system will replace the many different software applications that are currently being used.

ITEM C – Director Aguilera and Director Suarez recuse themselves from voting on this item as they are requesting to purchase the iPads. It was reported that the Director of BioMed advised that the 2016 iPads will not be taken back by the vendor, as they cannot be refurbished. Also, he does not have anyone on the wait list for the 2021 iPad, so it is not currently needed. Ranges of fair market value for each iPad was provided. The Board members set the fee for the 2016 iPads to be \$20 and \$500 for the 2021 iPad.

A motion was made to approve items B through K by Director Rubin, seconded by Director Santillan. **The motion was unanimously carried.**

- VII. CLOSED SESSION** – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 7:30 pm – 7:50 pm)*

- A. CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS – Safe Harbor: Health and Safety Code §32106, subparagraph (b)
1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration, and discussion of possible initiation of the following:
    - a. Updating Certain District Strategic Planning Initiatives

- VIII. RECONVENE TO OPEN SESSION** *(time: 7:50 – 8:00 pm)*


- A. Take Actions as Required on Closed Session Matters

**The Board directed Legal Counsel and Interim CEO to send termination letter to Imperial Heights.**

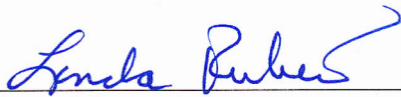
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**IX. ADJOURNMENT** *(time: 8: 00 pm)*

The meeting was adjourned to the next regular meeting.



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Clerk of the Board



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Board Secretary