

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
SUPPLEMENTAL MEETING OF THE BOARD OF DIRECTORS

Wednesday, June 21, 2023
5:00 pm
PMH Auditorium

Minutes

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 48 hours prior to the meeting

I. **CALL TO ORDER** (time: 5:00 pm – 5:15 pm)

President Santillan called the meeting to order at 5:00 pm in the PMH Auditorium

A. Roll Call

BOARD MEMBERS:

Katy Santillan, President
Enola Berker, Vice President
Rachel Fonseca, Secretary
Linda Rubin, Treasurer
Nick Aguirre, Asst. Secretary/Treasurer

STAFF:

Damon Sorensen, Interim CEO
Carly Loper, CFO
Sally Nguyen, General Counsel

GUESTS:

Carly Zamora, Chief of Clinics
Carol Bojorquez, Interim CNO
Jorge Reyes, Director of Human Resources

B. Approval of Agenda

A motion was made to approve the agenda by Director Berker, seconded by Director Aguirre. **The motion was unanimously carried.**

II. **BOARD MEMBER COMMENTS**

Director Rubin shared the letter that Grossmont Healthcare District wrote advising of their concern with AB 918. Grossmont feels that districts are formed via public vote, so a district should not be dissolved without a vote. They are concerned that if a health system in their area also experiences financial issues, then their district would face the same situation as Pioneers.

III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (time: 5:15 pm – 5:30 pm)

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There were no public comments.

IV. OLD BUSINESS (time: 5:30 pm – 5:45 pm)

There was no old business.

V. REVIEW OF OTHER ITEMS FOR CONSIDERATION – The Board will consider and may take action on the following: (time: 5:45 pm – 6:45 pm)

A. May 2023 Finance Report

Ms. Loper reported that there was a drop in the average daily census from 45 to 40; however, the admissions increased by 3. Outpatient revenue increased by 13.8%. May had the highest cash collections all year; kudos go out to the patient accounting team. Ms. Loper advised that it is difficult to make a comparison of expenses and revenues because the Skilled Nursing Facility is not on the P&L. It does look like there was an increase in expenses, but a big portion of that is related to the SNF. Salaries increased, but the registry expense has decreased. The bottom line for the month was at \$969,000 profit. This brings the year-to-date loss to \$4.5 million. This is a big improvement since back in November it was at a \$7 million loss. Director Santillan asked what the census was today. It was reported that the census was at 52 today. Director Berker asked if there were any patients holding in the ED. Ms. Bojorquez stated that there were 9 patients pending to be admitted in the ED this morning; six of those patients were observations. It was noted that the PMSNC has a census of 97 today. Days cash on hand was at 42.5 days for the month. The District is expecting an IGT payment to be received in June. Ms. Loper mentioned that they are looking at various bills in the legislation. One is having to do with raising the minimum wage. Ms. Loper is working on the application for the distressed hospital loan which is due on July 31st. The District is still waiting for the State to issue our Medi-Cal rate letter for the skilled nursing facility. We have been advised that we will receive the maximum rate until the first 12-month cost report is filed. None of the bills for the SNF can be sent out until we receive that rate letter. Ms. Loper reported that as we transition the SNF to Pioneers, she'll be bringing contracts to the Board to transition services under the District.

B. Approve Operating and Capital Budgets for Fiscal Year Ending June 30, 2024

Ms. Loper advised that she has some revisions that amount to \$126,000 of expenses in addition to what was listed on the proposed budget. The difference has to do with some nurse interns that had not been included in the budget. This would change the profit from \$3.5 million to \$3.4 million. A motion was made to approve the budget with the extra \$126,000 by Director Rubin, seconded by Director Berker. **The motion was unanimously carried.**

C. Human Resources Report

Mr. Reyes reported that HR attended the Career Expo held at the Imperial Valley Mall. The event was well attended and about 400 people stopped by the PMHD booth. He noted that the new employee benefit cards will be mailed out on Monday. Director Rubin asked if any of the ECRMC employees that were recently laid off have applied for any of our positions. Mr. Reyes advised that he was not aware of any. Mr. Sorensen pointed

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out the turnover rate at Pioneers has decreased significantly. It has gone down 30% compared to last year.

A motion was made to approve the HR and Finance report by Director Rubin, seconded by Director Aguirre. **The motion was unanimously carried.**

VI. CONSENT AGENDA – The following items will be acted upon by one motion, without discussion, unless a director, or other person, requests that an item be considered separately. In the event of such a request, the item will be addressed, considered, and acted upon, separately. (*time: 6:45 pm – 7:15 pm*)

A. Approval of Minutes

1. 5/23/23 Regular Meeting
2. 6/5/23 Special Meeting

A motion was made to approve the minutes by Director Aguirre, seconded by Director Berker. **The motion was unanimously carried.**

B. Hospital Policy

1. Drug and Alcohol Policy

C. Authorize Execution of Master Signature Card & Agreement and Public Entity Banking Resolution with Mechanics Bank

Contract Value: N/A; Contract Term: coincides with Banking agreement; Budgeted: N/A; Budget Classification: Banking Services

D. Authorize Agreement for the Provision of Hospice Care Services with Aria Hospice LLC

Contract Value: 100% Medi-Cal Rate; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Revenue

E. Authorize Renewal of Worker's Compensation Coverage with BETA Risk Management Authority

Contract Value: \$1,326,865; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance

F. Authorize Renewal of Healthcare Entity Comprehensive Liability (HCL), Directors & Officers Liability and Automobile Coverage with BETA Risk Management Authority

Contract Value: \$1,724,722; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance

G. Authorize Renewal of Property Insurance Coverage through Alliant Insurance Services, Inc.

Contract Value: \$179,699.⁹¹; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance

H. Authorize Renewal of Beazley Breach Response Endorsement for Cyber Policy through Alliant Insurance Services, Inc.

Contract Value: \$35,032; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance

I. Authorize Medical Billing Agreement with ProMed Billing Services

Contract Value: 8.5% of collections; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services

J. Authorize Settlement Agreement & Release of Claims and the Fifth Amendment to the Affiliation Agreement with Scripps Health

Contract Value: \$288,000; Contract Term: through 10/5/2024; Budgeted: No; Budget Classification: Purchased Services

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A motion was made to approve items B through H by Director Rubin, seconded by Director Aguirre. **The motion was unanimously carried.**

ITEM I – There were no questions. Director Berker recused herself from any action on Item I as it is a conflict of interest. A motion was made to approve Item I by Director Rubin, seconded by Director Fonseca. InFavor=4; Opposed=0; Abstain=1. **Motion carried.**

ITEM J – Director Berker noted that she feels this agreement should not be renewed and the funds could be utilized elsewhere. A discussion ensued on whether or not the affiliation is of any benefit to the District. A motion was made to approve Item J by Director Rubin, seconded by Director Aguirre. **The motion was unanimously carried.**

VII. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. (*time: 7:15 pm – 7:55 pm*)

A. **CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS** – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2019-02, consideration, and discussion of possible initiation of the following:
 - a. Updating Certain District Strategic Planning Initiatives

VIII. RECONVENE TO OPEN SESSION (*time: 7:55 – 8:00 pm*)

A. Take Actions as Required on Closed Session Matters


There were no reportable actions taken in closed session.

IX. ADJOURNMENT (*time: 8:00 pm*)

The meeting was adjourned to the next meeting.



Clerk of the Board



Board Secretary