

PIONEERS MEMORIAL HEALTHCARE DISTRICT
207 West Legion Road, Brawley, CA 92227
REGULAR MEETING OF THE BOARD OF DIRECTORS

Monday, June 24, 2024
PMH Auditorium
4:00 pm

Minutes

PMHD MISSION: Quality healthcare and compassionate service for families of the Imperial Valley

In compliance with the Americans with Disabilities Act, if you require special accommodations to participate in a board meeting, please contact the District at (760) 351-3250 at least 47 hours prior to the meeting.

I. **CALL TO ORDER** (time: 4:00 pm – 4:15 pm)

President Santillan called the meeting to order at 4pm in the PMH Auditorium

A. Roll Call

BOARD MEMBERS:

Katy Santillan, President
Enola Berker, Vice President
Rachel Fonseca, Secretary
Linda Rubin, Treasurer
Nick Aguirre, Asst. Secretary/Treasurer

STAFF:

Chris Bjornberg, CEO
Carly Loper, CFO
Carol Bojorquez, CNO
Sally Nguyen, General Counsel

GUESTS:

Carly Zamora, Chief of Clinic Operations

B. Approval of Agenda

A motion was made to approve the agenda by Director Rubin, seconded by Director Aguirre. **The motion was unanimously carried.**

II. **BOARD MEMBER COMMENTS**

Director Rubin sends her condolences to the family of Dr. Rodiles for his passing. He was a crucial member of the Imperial Valley Medical Society for over 40 years. The Board echoed Director Rubin's sentiments. Director Santillan advised that, on behalf of the Board, she had flowers delivered to the funeral home and to the family's residence.

III. **PUBLIC COMMENTS** – At this time, the Board will hear comments on any agenda item and on any item not on this agenda. If any person wishes to be heard, he or she shall stand; address the chairperson and state the subject, or subjects, upon which he or she desires to comment. Time limit for each speaker is 5 minutes. A total of 15 minutes shall be allocated for each item. (time: 4:15 pm – 4:30 pm)

Bonnie Munguia, Director of Education Services at Brawley Union High School, addressed the Board. She thanked the Pioneers Board on behalf of the Board of Directors for the Brawley High School District, and herself, for the support the

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organization and staff have given to their nursing assistant program. Ms. Munguia reported that 19 students completed their CNA courses, graduated, and took their certification exam in May. All 19 students who took the exam passed. As a Brawley Resident, she also wanted to thank the PMHD Board for all of their work and always fighting for what is best for the community. The Board congratulated Ms. Munguia for her students' success and thanked her for her kind words.

IV. MEDICAL STAFF REPORT – Ramaiah Indudhara, MD, Chief of Staff, will present for Board consideration, the following matters: *(time: 4:30 pm – 5:00 pm)*

A. Recommendations from the Medical Executive Committee for Medical Staff Membership and/or Clinical Privileges, policies/procedures/forms, or other related recommendations

Dr. Indudhara was unable to attend, but Director Enola attended the MEC and felt the report was ok for approval. A motion was made to approve the medical staff report by Director Rubin, seconded by Director Aguirre. **The motion was unanimously carried.**

V. CLOSED SESSION – The following matters will be considered by the Board in closed session; the Board will reconvene in open session to announce any action taken on matters considered in closed session. *(time: 5:00 pm – 5:30 pm)*

A. **QUALITY ASSURANCE** – Safe Harbor: Health & Safety Code 32155 the Board will hear reports of a hospital medical audit committee relating to:

1. Quality Report

B. **CONSIDERATION OF MATTERS INVOLVING TRADE SECRETS** – Safe Harbor: Health and Safety Code §32106, subparagraph (b)

1. Based on the Board's prior findings regarding Trade Secret classification, as contained in Resolution 2023-01, consideration and discussion of possible initiation of the following:

a. Updating Certain District Strategic Planning Initiatives

C. **PENDING OR THREATENED LITIGATION** – Safe Harbor: Subdivision (b) of Government Code Section 54956.9

1. Bradkowski v. PMHD

2. Garcia v. PMHD

D. **PENDING OR THREATENED LITIGATION** – Safe Harbor: Subdivision (b) of Government Code §54956.9

1. Conference with Legal Counsel regarding threatened litigation involving possible facts or circumstances not yet known to potential party or parties, disclosure of which could adversely affect the District's position.

a. Compliance Issues

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A. Take Actions as Required on Closed Session Matters

The Board approved the proposed strategic plan and Mission, Vision & Values.

VII. POLICIES/PROCEDURES/REVIEW OF OTHER ITEMS – The Board will consider and may take action on the following: (*time: 5:40 pm – 6:30 pm*)

A. Hospital Policies

1. Emergency Department Security Operation Plan
2. Hospital Emergency Lock Down
3. Leadership Education Opportunity Program
4. Life Safety Management Plan
5. Medical Equipment Management Plan
6. Safety Management Plan
7. Security Management Plan
8. Utilities System Management Plan
9. Workforce Security

Due to the limitations of the policy management system, we will not be able to bring policies to the Board with redlines as originally planned. The system does not have the capability for us to do that, so we will now insist that staff complete the summary of revisions (section 8). If they do not, the policy will not be approved for the packet and will get kicked back to the staff member to complete. The Board agreed with that requirement.

B. Approval of Minutes

1. 5/28/2024 Regular Meeting

C. Update Reports

1. Women's Auxiliary
2. LAFCO

D. Approve Operating and Capital Budgets for Fiscal Year Ending June 30, 2025

E. Authorize Renewal of Emergency medical Care On-Call Agreements with OB/GYN, Pediatric Services, Gastroenterology Services, General Surgery Services and Orthopedics

Contract Value: based on specialty; Contract Term: Two (2) years; Budgeted: Yes; Budget Classification: Professional Fees

F. Authorize Renewal of Worker's Compensation Coverage with BETA Risk Management Authority

Contract Value: \$1,611,691; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Insurance

G. Authorize Sixth Amendment to Professional Service Agreement for Rady's Children's Specialist of San Diego

Contract Value: Based on volumes; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees

H. Authorize Purchase of CareWare Tool from Oracle America, Inc.

Contract Value: \$50,000; Contract Term: One-time purchase; Budgeted: No; Budget Classification: Capital

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- I. Authorize Medical Executive Committee Consulting Services Agreements
Contract Value: \$694.⁵⁰/quarterly per member; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Professional Fees
- J. Authorize Contingency Search Agreement with The Inline Group, LLC
Contract Value: depends on placement; Contract Term: One (1) year; Budgeted: No; Budget Classification: Purchased Services
- K. Authorize Master Services Agreement with Caliber Healthcare Solutions
Contract Value: depends on specialty; Contract Term: Five (5) years; Budgeted: No; Budget Classification: Purchased Services
- L. Authorize Consulting Services Agreement with Progressive Healthcare, Inc.
Contract Value: not to exceed \$110,000; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services
- M. Authorize Sexual Assault Forensic Examination Service Agreement with Ironwood State Prison
Contract Value: based on volumes; Contract Term: Three (3) years; Budgeted: N/A; Budget Classification: Revenue
- N. Authorize Membership Dues with Association of California Health District (ACHD)
Contract Value: \$30,900; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Dues and Subscriptions
- O. Authorize Renewal of Annual Service Agreement with Hydrovida
Contract Value: \$52,560; Contract Term: One (1) year; Budgeted: Yes; Budget Classification: Purchased Services

A motion was made to approve Item A through Item O, with the exception of N by Director Aguirre, seconded by Director Berker. **The motion was unanimously carried.**

ITEM N – After some discussion, this item was tabled for consideration until the August 2024 meeting. **Tabled until August Board meeting.**

VIII. MANAGEMENT REPORTS – The Board will receive the following information reports and may take action. *(time: 6:30 pm – 7:00 pm)*

A. Operations Reports – Christopher Bjornberg, CEO

1. CEO Report (Chief Executive Officer)
 - a) New Mission, Vision and Values

Mr. Bjornberg asked if the Board had any questions for him. An update was requested on the DaVinci project. Ms. Bojorquez advised that she reached out to CDPH to check status of application. While she was given a verbal, no final approval has been received in writing.

2. Finance (Chief Financial Officer)
 - a) May 2024 Finance Report

Ms. Loper reported that the NPC3 documentation was submitted for seismic compliance on May 10th. There is still an operation plan pending submission. The water management plan is almost complete. The consultant advised that they had provided the state with about 20 of these types of reports back in December and they still have not been reviewed by the State. The State is behind on reviewing all of the plans that have been submitted by other hospitals thus far.

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Ms. Loper noted that revenue did increase; despite the Cerner issues, revenues continue to be good. Expenses stayed the same, while benefits were higher in May compared to April. There was a \$959,000 profit for the month of May. Cash collections for the month of May were lower, as expected, due to the Cerner implementation. However, the District did receive several supplemental payments which increased days cash on hand to 96.3 days. Director Santillan asked if deductibles/co-payments are now being collected at the clinics. Ms. Loper reported that we are not doing that yet. Cerner is currently working on Pat Code for that purpose and hope to have it soon. The clean claim rate last week was at around 57-58% as opposed to the legacy system which was in the 30's. Director Berker asked if the financial information includes data for the nursing home. Ms. Loper advised that it does include the nursing home. Currently, SNF info is included with everything else; however, work is being done on reporting which will break down financial data by department. This year, there will be no merit increase, but rather a market increase which was budgeted at 5%. The proposed budget FYE 2025 is a very conservative budget. A motion was made to approve the finance report by Director Aguirre, seconded by Director Berker. **The motion was unanimously carried.**

3. Hospital operations (Chief Nursing Officer)

Nothing to report.

4. Clinics operations (Chief of Clinic Operations)

There were three resignations for the clinics. One is leaving due to spouse being in the military, second going back for education and third is leaving healthcare. Regarding recruitment, there will be a GI physician visiting Pioneers on Thursday. One family medicine physician was interviewed and will be invited to come for an onsite visit to Pioneers. Work is still being done on reporting through Cerner. Staff are sifting through the reports in the system to see which ones provide the best information based on the necessary data. No show rates have increased, and volumes are significantly lower due to the new system. However, work is being done to implement a reminder system which will consist of calls and texts. The patient portal is live; there have been issues with physicians accessing their inboxes. It is their responsibility, and they are becoming overwhelmed. The team is looking on how to assist physicians in learning the new process and streamlining it. Director Rubin noted that the District needs to do a better job of educating the public regarding our walk-in clinics and the types of ailments that can go to the clinic as opposed to the ER. It was advised that clinic hours are now 8am to 6pm, Monday through Friday. Mr. Bjornberg advised that marketing is working on a series of educational videos and one of them will do just what Director Rubin is requesting. It is hoped that the video series will be completed within the next two months.

5. Medical staff (Chief Nursing Officer)

Nothing further to report.

6. Human Resources (Chief Human Resources Officer)

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a) May HR Report

A motion was made to approve the HR report by Director Aguirre, seconded by Director Berker. **The motion was unanimously carried.**

7. Information technology (Chief Nursing Officer/Director of Information Systems)

Nothing further to report.

8. Marketing (Director of Marketing)

Nothing further to report.

9. Facilities, logistics, construction, support

Mr. Bjornberg reported that work continues on Chiller #3. The compressor was completed and will be at Pioneers on Wednesday. The heat continues to be an issue at the SNF, especially in the kitchen. The team is looking at how meals will be handled to keep staff from working in the heat. Engineering and Construction will be going throughout the hospital and fix areas that need to be touched up or fixed, for example, wall scratches, paint retouches, etc. Director Aguirre asked if the SNF has a way to remove the diseased residents from the facility while maintaining privacy. Mr. Bjornberg noted that he would speak with the director of the SNF.

10. Quality resources - (Director of Quality Resources)

Nothing to report.

11. Board matters

Nothing to report.

B. Legal Counsel Report – Sally Nguyen

1. All matters to be discussed in Closed Session

IX. **ADJOURNMENT** (time: 7:00 pm)

The meeting has been adjourned to the next meeting.



Board Secretary

Clerk of the Board